

# Hilton House Hotel



Your wedding day  
The day you want, the way you want it

When preparing for the biggest day of your life, you need to be assured that nothing is left to chance and everything will be perfect.

If you choose the Hilton House Hotel you will be in the safe hands of the owner Zoe Clark, who has hosted many weddings and will be on hand during the planning stages and throughout the day itself.

All the finest details will be discussed so that you are confident that nothing has been left out. The room itself will be decorated to your requirements, and revealed to yourselves before anyone else.

## CIVIL MARRIAGE AND PARTNERSHIP CEREMONIES

Your wedding day is all about your declaration to the person you love.

This declaration is a joyous occasion shared with the people in your lives who mean the most to you.

The Hilton House Hotel can cater for a small intimate ceremony or a larger gathering in our fully licensed premises.

Music of your choice can be played upon your entrance, vows and readings can be chosen by you and again the music you sign the register and exit to is in your hands.

After your ceremony treat your guests to a celebratory glass of champagne and whet their appetites with a selection of canapés.

Our large and impressive Cedar Tree dominates our secluded garden, which is yours exclusively to enable your photographer to capture your special day.

It is necessary for the bride and groom to personally organise their own registrar from Derby Registrar office – Telephone no 01332 256536





Hilton



## THE CEDAR SUITE

This large and impressive function suite can be used in many ways.

It is capable of being partitioned for the more intimate Wedding Breakfast celebrations, or the whole room can be utilised for the larger gathering.

The Cedar Suite can seat up to 110 guests formally and can then accommodate up to 180 for a traditional buffet in the evening.

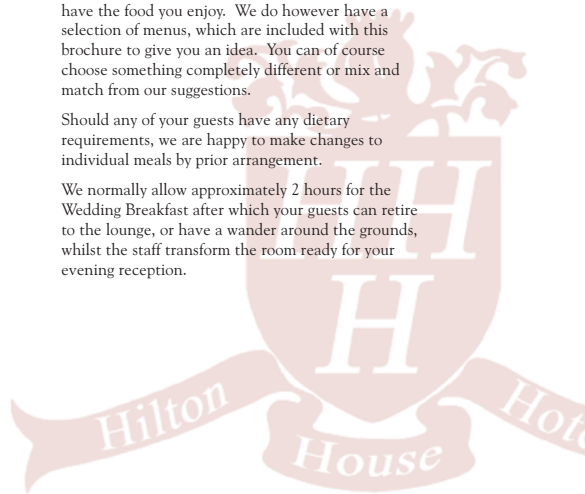
## WEDDING BREAKFAST

Our attentive staff will serve your choice of menu. Our toastmaster will ensure that the day runs smoothly, taking the worry away from yourselves or your best man.

We don't like to choose your menu for you, as we believe that as it is your day you should be able to have the food you enjoy. We do however have a selection of menus, which are included with this brochure to give you an idea. You can of course choose something completely different or mix and match from our suggestions.

Should any of your guests have any dietary requirements, we are happy to make changes to individual meals by prior arrangement.

We normally allow approximately 2 hours for the Wedding Breakfast after which your guests can retire to the lounge, or have a wander around the grounds, whilst the staff transform the room ready for your evening reception.





## EVENING RECEPTION

Again it is your decision regarding the choice of food offered to your guests in the evening, included in this brochure is our Carved Meat buffet and our normal Traditional buffet menu.

We have been asked in the past to provide just Cheese or Pate Boards, and even bacon rolls for the evening guests, so if you have any thoughts about the evening offering, we are more than happy to provide something different.

Our resident DJ will be ready to play your song for your first dance, and then entertain your guests with a selection of old and new songs to ensure the evening goes with a swing.

The evening reception would normally finish around midnight.

## ACCOMMODATION

As your special day comes to an end, why not spend your first night as a married couple in our best room. The only room with a king-size bed, en-suite of course and overlooking the pride of our garden the large Cedar Tree.

For those booking both the wedding breakfast and evening reception with us, the above room is offered with the compliments of the hotel.

With nine further bedrooms, some of your guests have no need to worry about the journey home, and could also stay at the hotel ready to join you for breakfast in the morning.



# TERMS AND CONDITIONS

## BOOKINGS, DEPOSITS & PAYMENT

Once you have decided on the Hilton House Hotel we require a non-refundable deposit of £250.00.

Payment in full must be received 14 days prior to the wedding date; this can either be a one off payment or by staged payments. The final costing sheet will be used as the contractual number of guests to be catered and charged for. Any additional costs incurred on the day must be settled immediately by credit/debit card or cash.

## REQUIREMENTS

All prices are subject to annual increases; please ensure that you have the relevant price for the date of your wedding.

### Adult Minimum Numbers

Wedding Breakfast	50
Evening Buffet	70

If the adult numbers for the wedding breakfast are below our minimum level a surcharge of £10 for each person short will be charged. With regards to the evening buffet, 100% of anticipated guests must be catered for subject to our minimum number.

Hilton House Hotel can provide the services of our in house DJ at a charge of £160.00. If however you wish to arrange your own entertainment, a surcharge of £50 will be required. Our own equipment cannot be hired out.

## CANCELLATIONS

All cancellations should be notified in writing. If the cancellation is made between 12 and 3 months prior to the reception date, a charge of 50% of the minimum number will be levied. A cancellation within three months of the date will incur a 100% charge of our minimum number requirements.

## DAMAGE

You will be responsible for the behaviour of your guests, and will be liable for any damage to Hilton House Hotel property and that of employees or guests.

## INSURANCE

Hilton House Hotel will not be responsible for any items being bought on to the premises e.g. Video cameras, wedding presents etc. We suggest that you arrange adequate cover for expensive items.

## CHILDRENS POLICY

Children are very welcome, as long as they are supervised at all times. Hilton House Hotel has no specific crèche or children's play area.

## CONFETTI

Confetti is allowed outside of the Hotel, we discourage the use of party poppers and confetti guns.



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